

**COUNCIL MEETING**  
**Tuesday, Sept 12, 2023 6:00 PM**

Council Chambers or Zoom

<https://us06web.zoom.us/j/88982525535?pwd=VzIXOU5taldoYkgySUdTcldqSUVGQT09>

**Meeting ID: 889 8252 5535      Passcode: 675736**

**One tap mobile: 929-205-6099**

**Page Item**

1. Call to Order – 6:00 pm
2. Adjustments to the Agenda
3. Visitors and Communication
4. Consent Agenda
  - A. Approval of Minutes
    4. i. Regular City Council Meeting of Tuesday August 29, 2023
    8. B. City Warrants
      - i. Approval of City Warrants from Week of Sept 6, 2023
      - ii. Approval of City Warrants from Week of September 13, 2023
    - C. Clerk’s Office Licenses and Permits
  19. D. Ratify the August 29, 2023 approval of a contract with Sanborn Head to provide geotechnical services related to flood recovery
  20. E. Approve amendments to the City of Barre Procurement Policy
  25. F. Errors & Omissions – 207 Washington Street
  30. G. Accept the resignation of committee/commission volunteers
    - i. Michael Hellein: Planning Commission, Development Review Board, CVRPC TA and CVRPC alternate
  5. City Clerk & Treasurer Report
  6. Liquor/Cannabis Control Boards
  7. City Manager’s Report
  8. New Business
  31. A. Volunteer Appointments:
    - i. Justice, Equity, Diversity, Inclusion & Belonging Committee
  - B. Flood Recovery Updates (Manager)
  33. C. Presentation by the Barre Up Long-Term Recovery Group and consideration of appointments to the steering committee (Gustin)
  - D. Rescind August 29, 2023 vote on Councilor Waszazak’s motion to approve the revisions to the accessory dwelling unit section of the Unified Development Ordinance, and move them to a second reading and public hearing at the next Council meeting (Mayor)
  - E. Rescind the June 20, 2023 reappointment of Michael Hellein and Raylene Meunier to the Planning Commission (Cambel)
  9. Upcoming Business
  10. Round Table
  11. Executive Session –As Needed
  12. Adjourn

The next meeting of the City Council is scheduled for Tuesday September 12, 2023.

*The portion of this meeting starting at 6:00pm will be taped for re-broadcast on Channel 192 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon CVTV Link for meetings online – [cvtv723.org/](http://cvtv723.org/)*

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**OTHER MEETINGS AND EVENTS**

**Monday, Sept. 11**

Police Advisory Committee, 6:00 PM, Alumni Hall

**Wednesday Sept 13**

Board of Civil Authority, 5:00 PM, Council Chambers Hybrid

Barre Up Community Flood Recovery Discussion & Forum, 5:30 PM Barre Opera House

**Thursday Sept. 14**

Planning Commission, 5:30 PM, Zoom Only

Justice, Equity, Diversity, Inclusion & Belonging Committee, 6:30 PM, Zoom Only



## City of Barre, Vermont

6 N. Main St., Suite 2  
Barre, VT 05641  
[www.barrecity.org](http://www.barrecity.org)

R. Nicolas Storellicastro  
City Manager  
(802) 476-0240  
[citymanager@barrecity.org](mailto:citymanager@barrecity.org)

### MEMO

**TO:** City Council  
**FR:** The Manager  
**DATE:** 9/8/2023  
**SUBJECT:** Packet Memo re: 9/12/2023 Council Meeting Agenda Items

Councilors:

As a reminder, the Council meeting on Tuesday, September 12, 2023 will begin at 6:00 PM. The next Council meeting will be Tuesday, September 19, 2023.

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

#### **8-A Volunteer Appointments (Justice, Equity, Diversity, Inclusion & Belonging Committee)**

We received two applications for the two vacant student seats on the JEDIB Committee (Jaquan Johnson and Leah Deering). The student seats on this committee are for one-year terms expiring June 30, 2024.

#### **8-B: Flood Recovery Updates**

There is no item in the packet for this item. I will present a PowerPoint on Tuesday night with the latest updates from our recovery efforts.

#### **8-C: Presentation by the Barre Up Long-Term Recovery Group and consideration of appointments to the steering committee**

Assistant Director for Buildings & Community Services Stephanie Quaranta and I have been meeting with volunteer organizers of a long-term recovery group that will be incorporated to support flood recovery and relief. This is a model that has been used after prior floods, and allows access funding for nonprofit organizations that is otherwise not available to the City. The effort to stand up this group has been coordinated by Amanda Gustin, Pamela Wilson, Major Keith Jache (Salvation Army), Shawn Trader (Rainbow Bridge Community Center), and Pastor Leigh McCaffrey (Barre Congregational Church). Members of the group will be present to report on their activities and request that the Council consider making appointments of City representatives to the steering committee.

## Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
  - Assume good intent and explain impact
  - Ask clarifying questions
  - If off course, interrupt and redirect
- Think, then A.C.T.
  - Alternatives – Identify all choices
  - Consequences – Project outcomes
  - Tell your story – Prepare your defense
- Ethics checks
  - Is it legal?
  - Is it in scope (Charter, ordinance, policy)?
  - Is it balanced?
- “ELMO” – Enough, Let’s Move On
  - Honor time limits
  - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
  - Remarks must be relevant and appropriate to the discussion; stay on subject
  - Don’t leave with “silent disagreement”
  - Decisions agreed on by consensus when possible, majority when necessary
  - All decisions of Council are final
- No blame
  - Articulate expectations of each other
  - We all deeply care about the City in our own way
  - Debate issues, not personalities
- Electronics
  - No texting, email, or videogames during the meeting

**Regular Meeting of the Barre City Council  
Held August 29, 2023**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Acting Mayor Michael Boutin (Ward II Councilor) at 6:00 PM at Barre City Hall, Barre, Vermont. In attendance in person or virtually were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilor Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were City Manager Nicolas Storrellicastro, Planning Director Janet Shatney, Human Resources Director Rikk Taft, Fire Chief Keith Cushman, and Clerk/Treasurer Carol Dawes.

**Absent:** Mayor Jake Hemmerick.

**Others Present:** NONE

**Adjustments to the Agenda:**

- Moved approval of merging CVCOA and RSPV voter approved requests from new agenda to consent agenda.
- Added to consent agenda: approval of Wheelock House purchase & sales agreement extension, and authorization for Manager to sign.
- Added to consent agenda: Approval of contract with geotechnical firm Sanborn, Head & Associates.
- Added to consent agenda: Ratify acceptance of Bylaw Modernization Grant, applied for in October 2022.

**Visitors and Communications**

Former Mayor Lucas Herring addressed the Council on behalf of the Barre Lions Club. Mr. Herring said the club has been serving central Vermont since 1938. They recently distributed food, water, clothing, and household goods to those impacted by the flooding, and made a donation of \$10,000 to the Barre Community Relief Fund. The statewide Vermont Lions Charities has made a commitment for a donation of \$5,000 for the fund. Those in attendance thanked the Barre Lions Club, Vermont Lions Charities, and Former Mayor Herring for their strong support of the community.

Pike Street resident Alexander Raeburn asked Council to discuss possible buyouts at the next meeting. Manager Storrellicastro said Mr. Raeburn's property on Pike Street has been red-tagged, as it is in danger from an imminent landslide behind the property. The Manager said the City is engaging geotechnical firm Sanborn, Head & Associates to review landslide locations on City land, and offer determinations as to the stability of the land and potential for repairs. Once certain data points are established, buyout applicability will be discussed. The Manager said it is estimated the work will take approximately four weeks, and updates will be included in future flood recovery reports given at Council meetings.

**Approval of Consent Agenda:**

Councilor Stockwell noted the minutes from the August 22<sup>nd</sup> meeting indicated she was present when she wasn't here. The minutes will be corrected.

Council approved the following consent agenda items on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried.**

- A. Approval of Minutes as corrected:
  - i. Special meeting of August 22, 2023.
- B. City Warrants as presented:

1. Approval of Week 2023-35, dated August 30, 2023:
  - i. Accounts Payable: \$371,415.31
  - ii. Payroll (gross): \$137,780.61
- C. 2023 Clerk's Office Licenses & Permits: NONE
- D. Designate the Manager as voting delegate at the 2023 VLCT Town Fair
- E. Authorize the purchase of replacement rescue tools and air bags for the Fire Department
- F. Accept the resignation of committee/board volunteers:
  - i. Pete Fournier, Development Review Board, At-Large
  - ii. Jeffrey Tuper-Giles, Development Review Board, Ward I
  - iii. Ellen Sivret, Cemeteries Committee
  - iv. Michael Hellein, Transportation & Public Works Committee
  - v. Mark Martin, Transportation & Public Works Committee
- G. Approve merging CV Council on Aging and RSVP voter-approved funding requests (moved from new business)
- H. Approval of Wheelock House purchase & sales agreement extension, and authorize Manager to sign (added under adjustments)
- I. Approval of contract with geotechnical firm Sanborn, Head & Associates (added under adjustments)
- J. Ratify Manager's acceptance of Bylaw Modernization Grant, signed in February 2023 (added under adjustments)

#### **City Clerk & Treasurer Report –**

City Clerk/Treasurer Carol Dawes reported on the following:

- First quarter property tax installments are due by October 2, 2023.
- Water/sewer bills are going in the mail the end of the week, and will be due by October 2, 2023.

#### **Liquor Control Board/Cannabis Control Board – NONE**

#### **City Manager's Report –**

Manager Storellicastro said his report is covered in the flood recovery update later on the agenda.

#### **New Business –**

**A) First Reading and Public Hearing Warned 6:15PM: Accessory Dwelling Unit Zoning Revision.** The first reading and public hearing opened at 6:19 PM. Planning Director Janet Shatney reviewed her memo and the proposed revisions being proposed by the Planning Commission. Commissioner Michael Hellein said the changes will remove common barriers to the development of accessory dwelling units (ADU's).

Councilor Lauzon said he has concerns about the proposed revision that would exempt ADU's from the minimum parking requirements for residential uses. There was discussion on distributing housing resources to people who don't have cars, accommodating parking needs for people living in ADU's, and leaving it up to the property owner to accommodate resident parking needs.

Councilor Waszazak made the motion to approve the revisions to the accessory dwelling unit section of the Unified Development Ordinance, and move them to a second reading and public hearing at the next Council meeting. The motion was seconded by Councilor Stockwell.

There was additional discussion on existing zoning language that allows applicants to seek parking waivers, parking needs based on the number of bedrooms in an ADU, and impacts on neighborhoods.

Ms. Shatney said the owner of an ADU must live on the property, and an ADU doesn't require development review board approval unless a parking exemption is being requested. She said if a property sells and the property is no longer owner-occupied, it would become a multi-unit property and need to meet the requirements as such.

Commissioner Joe Reil said the proposed revision doesn't eliminate the need for parking; just the need for additional parking associated with the ADU.

Commissioner Becky Wigg said all ADU owners would go through a change of use if the owner no longer lives at the property.

Councilor Lauzon offered a friendly amendment to leave the parking-related language as it is currently written, which allows for an exemption request to be go before the DRB, seconded by Councilor Deering. Original mover Councilor Waszazak did not accept the friendly amendment.

Councilor Lauzon offered his amendment be made to the original motion, seconded by Councilor Deering. **Motion did not carry with Councilors Lauzon, Deering, and Boutin voting in favor, and Councilors Cambel, Waszazak, and Stockwell voting against.**

Council voted on the original motion. **Motion did not carry with Councilors Cambel, Waszazak, and Stockwell voting in favor, and Councilors Lauzon, Deering, and Boutin voting against.**

Ms. Shatney said the proposed language will go back to the Planning Commission for additional consideration.

#### **B) Flood Recovery Updates.**

Manager Storlicastro gave a PowerPoint presentation on flood recovery efforts including:

- Public assistance damage assessment
- Street closures
- Debris collection ended. 3,875 tons of private debris were removed
- Landslides
- Residential damage – 363 structures containing 517 units sustained some level of damage
- Volunteer activities. Close to launching the resource hub
- Community forum scheduled for Wednesday, September 13<sup>th</sup>, at 5:30 PM at Barre Opera House. Moderated by VT Council on Rural Development
- Flood impact on City budget. Staff will bring analysis to Council next month

Manager Storlicastro said the traffic study of the intersection at Hill/Ayers/S. Main Streets is being conducted over the next two days as schools reopen. The information gathered will inform changes to be made to the traffic signal at that location.

Water flushing ended yesterday, and lines should be clearing of discolored water.

#### **C) Approve merging CV Council on Aging and RSVP voter-approved funding requests.**

Moved to consent agenda.

**Upcoming Business – NONE**

**Round Table –**

Councilor Deering said 114 local kids have been participating in football practice over the past two weeks. Their first home games are this Saturday at Bond Field.

Councilor Lauzon said there was a University of New Hampshire survey featured in VT Digger with data on the number of Vermonters affected by the flooding. He said 13% of Vermonters were affected, however, the number of people who have filed a claim with FEMA is much lower. He encouraged people to file before the September 12<sup>th</sup> deadline.

**Executive Session –** Councilor Lauzon made the motion to find that premature general public knowledge of collective bargaining issues to be discussed would clearly place the City of Barre at a substantial disadvantage should the discussions be public. The motion was seconded by Councilor Stockwell.

**Motion carried.**

Council went into executive session at 7:45 PM to discuss collective bargaining under the provisions of 1 VSA § 313 on motion of Councilor Stockwell, seconded by Councilor Lauzon. Manager Storrellicastro was invited into the executive session. **Motion carried.**

Council came out of executive session at 7:50 PM on motion of Councilor Lauzon, seconded by Councilor Waszazak. **Motion carried.**

There was no action taken.

The meeting adjourned at 7:50 PM on motion of Councilor Lauzon, seconded by Councilor Stockwell. **Motion carried.**

The open portions of the meeting were recorded on the video platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

By check number for check acct 01(GENERAL FUND) and check dates 09/06/23 thru 09/06/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
18228	ROBLES JESSICA OR CITY OF BARRE						
	01695	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	125.96	150296
03223	COOLEY GARY OR CITY OF BARRE						
	00373-082423	delinq water/sewer refun	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	187.11	150263
	00373-82423A	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	162.87	150264
					0.00	349.98	
01088	AFSCME COUNCIL 93						
	PR-09062023	PR week ending 9/1/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	192.09	E356
01150	AIRGAS USA LLC						
	9141243872	oxygen	001-6040-350.1055	OXYGEN	0.00	72.56	150242
01060	AMAZON CAPITAL SERVICES						
	16LP6KXDJTGQ	cordless phone	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	25.19	150243
	1CKXWQKVF4XT	iPhone case	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	21.98	150243
	1LFR9G1KQLR9	AC/DC adapter	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	39.00	150243
					0.00	86.17	
01049	AMERICAN TOWER CORP						
	4306548	tower rental Aug 23	001-6055-320.0725	TOWER RENTAL FEE	0.00	173.89	150244
01057	AT&T MOBILITY						
	222X08192023	monthly phone svc	003-8330-200.0214	TELEPHONE	0.00	25.08	150245
	222X08192023	monthly phone svc	003-8300-200.0214	TELEPHONE	0.00	9.29	150245
	222X08192023	monthly phone svc	002-8200-200.0214	TELEPHONE	0.00	71.47	150245
	222X08192023	monthly phone svc	002-8220-200.0214	TELEPHONE	0.00	9.29	150245
	222X08192023	monthly phone svc	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	1,227.88	150245
	519X08192023	monthly phone svc	003-8300-200.0214	TELEPHONE	0.00	43.93	150245
	519X08192023	monthly phone svc	003-8330-200.0214	TELEPHONE	0.00	18.03	150245
	519X08192023	monthly phone svc	002-8220-200.0214	TELEPHONE	0.00	48.97	150245
	519X08192023	monthly phone svc	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	359.68	150245
	519X08192023	monthly phone svc	002-8200-200.0214	TELEPHONE	0.00	92.90	150245
	839X08192023	monthly phone svc	002-8220-200.0214	TELEPHONE	0.00	44.30	150245
	839X08192023	monthly phone svc	003-8330-200.0214	TELEPHONE	0.00	41.23	150245
	839X08192023	monthly phone svc	002-8220-200.0214	TELEPHONE	0.00	41.23	150245
	839X08192023	monthly phone svc	002-8220-200.0214	TELEPHONE	0.00	43.93	150245
	839X08192023	monthly phone svc	002-8220-200.0214	TELEPHONE	0.00	44.30	150245
	839X08192023	monthly phone svc	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	61.28	150245
					0.00	2,182.79	
01218	ATLAS TECHNICAL						
	2520711	Prof svc FY23	048-8315-200.0210	ENT ALY O&M	0.00	4,772.62	150247
	2520711A	Prof svc July FY24	048-8315-200.0210	ENT ALY O&M	0.00	1,252.50	150247
					0.00	6,025.12	
23018	AUBUCHON HARDWARE						
	499123	recip blades	001-8050-350.1061	SUPPLIES - GARAGE	0.00	17.99	150248



By check number for check acct 01(GENERAL FUND) and check dates 09/06/23 thru 09/06/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	499128A	mouse trapes toilet flapp	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	17.97	150248
	499173	keys	001-7020-320.0729	ANNEX MAINT	0.00	6.28	150248
	499186	oil furnace nozzle	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	10.79	150248
	499189A	ratchets	003-8330-350.1060	SMALL TOOLS	0.00	57.58	150248
	499281A	10pk light bulbs	001-7020-320.0729	ANNEX MAINT	0.00	19.79	150248
	499330	spray paint	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	16.98	150248
					0.00	147.38	
01209	AVENU INSIGHTS & ANALYTICS						
	INVB-047236	land records management	001-5070-220.0417	RECORDING OF RECORDS	0.00	950.00	E357
02085	BARRE AREA DEVELOPMENT INC						
	07132023	expenses Apr-June 23	001-8035-120.0175	BARRE AREA DEV CORP	0.00	13,194.75	E358
02047	BARRE ELECTRIC & LIGHTING SUPPLY I						
	353758	cables hangers plugs	002-8220-320.0740	EQUIPMENT MAINT	0.00	39.21	150249
	353825	TDR cable lenth mtr	001-6040-320.0726	MAINT FIRE ALARM/NEW BOX	0.00	199.99	150249
					0.00	239.20	
02089	BARRE OPERA HOUSE						
	08282023	elec power reimbursement	001-6043-200.0210	CITY HALL ELECTRICITY	0.00	450.00	150250
02123	BARRE PARTNERSHIP THE						
	FY24CITYSEPT	monthlhy paymnt Sept FY24	001-8035-120.0172	BARRE PARTNERSHIP	0.00	5,833.33	150251
02507	BARRE PHARMACY OR CITY OF BARRE						
	02067	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	52.94	150252
02027	BOUND TREE MEDICAL LLC						
	85056993	medical supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	1,044.15	150253
02055	BURLINGTON COMMUNICATIONS SERVICE						
	BCS13461	repair car 3 radio	001-6050-320.0724	RADIO MAINT	0.00	430.00	150254
	BCS13462	install tone remote	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	2,448.75	150254
					0.00	2,878.75	
02031	BUZZI'S GARAGE						
	33791	oil filter elect supplies	001-6040-320.0720	CAR/TRUCK MAINT	0.00	365.16	150255
03217	C V LANDFILL INC						
	692997	flood debris	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	217.08	150256
03043	CASELLA WASTE MGT INC						
	693041	trash	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	448.74	150257
03145	CHAMPLAIN VALLEY EQUIPMENT						
	CB59725	seal cup	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	11.61	150258

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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03420	CHAMPLAIN VALLEY PLUMBING AND HEAT						
	628179	fuel oil	003-8330-330.0825	FUEL OIL	0.00	637.32	150259
03204	CITY OF BARRE						
	1005VL000007	taxes Maplewood .18 acres	048-9130-510.4203	PROPERTY SALE EXPENSES	0.00	170.80	150260
	1005VL000008	taxes Maplewood .17 acres	048-9130-510.4203	PROPERTY SALE EXPENSES	0.00	159.40	150260
	1025-VL00.00	taxes Mead Ave 2.42 acres	048-9130-510.4203	PROPERTY SALE EXPENSES	0.00	455.44	150260
	1025VL81723	taxes Mead Ave 1.91 acres	048-9130-510.4203	PROPERTY SALE EXPENSES	0.00	455.44	150260
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					0.00	1,241.08	
03315	CONSOLIDATED COMMUNICATIONS						
	08212023	Pump House	003-8330-320.0737	LAB MAINT	0.00	162.92	150261
03185	CONTROL TECHNOLOGIES INC						
	114211	controls not working	003-8330-320.0740	EQUIPMENT MAINT	0.00	1,035.00	150262
01215	CORPORATE BILLING LLC						
	CMX122019195	ret brake drum shoe kit	001-6040-320.0720	CAR/TRUCK MAINT	0.00	-517.90	150265
	X12202188501	turbocharger kits freight	001-6040-320.0720	CAR/TRUCK MAINT	0.00	1,708.00	150265
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					0.00	1,190.10	
03202	CVMC MEDICAL GROUP PRACTICES						
	03192023	BLS Instructor M Cetin	001-6040-130.0180	TRAINING/DEVELOPMENT	0.00	300.00	150266
03061	CVSWMD						
	424456	assessment FY 2024	001-7060-220.0418	CVSWMD ASSESSMENT	0.00	8,491.00	150267
04505	DISTANCE CME LLC						
	1085	AEMT/NREMT training	001-6040-130.0180	TRAINING/DEVELOPMENT	0.00	1,838.20	150268
05069	EDWARD JONES						
	PR-09062023	PR week ending 9/1/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	100.00	150269
05059	ENDYNE INC						
	459271	weekly testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	265.00	150270
	459277	WSID 5254 TC SP	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	45.00	150270
	459524	Ecoli testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	25.00	150270
	459525	WSID 5254 TC	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	112.50	150270
	459740	Weekly testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	265.00	150270
					-----		
					0.00	712.50	
05007	EVERETT J PRESCOTT INC						
	6219685	5-1/4x1 fixed top ext	001-8050-350.1065	SUPPLIES - STS	0.00	385.80	150271
06009	F W WEBB CO						
	82058800	cplg dchrg kit w/m adpt	003-8330-320.0740	EQUIPMENT MAINT	0.00	45.11	150272

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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06065	FISHER AUTO PARTS						
	291-719778	miscellaneous	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	229.14	150273
06916	FRESH COAT ASPHALT SERVICES						
	13080	Warren Street	050-5900-360.1165	PROJECT MATERIALS	0.00	71,878.96	150274
07024	GAYLORD AMOS						
	08232023	K-9 maintenance May-July	001-6050-360.1159	K-9	0.00	500.00	150275
	08242023	yearly subscription	001-6050-360.1159	K-9	0.00	140.00	150275
					-----	0.00	640.00
07206	GREAT-WEST TRUST COMPANY, LLC						
	PR-09062023	PR week ending 9/1/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	392.79	150276
07006	GREEN MT POWER CORP						
	08152023	135 N Main Wheelock Bldg	001-7015-200.0210	WHEELLOCK ELECTRICITY	0.00	488.97	150277
	08152023A	Public works garage	001-8050-200.0210	ELECTRICITY	0.00	404.93	150277
	08152023B	Merchants Row EV	001-6045-200.0210	EVCS ELECTRICITY-MERCH RO	0.00	184.98	150277
	08152023C	DPW Water dept yd light	002-8200-200.0207	ELECTRICIEY BURNHAM YD LI	0.00	28.85	150277
	08152023D	Enterprise Alley	001-6060-200.0210	ELECTRICITY	0.00	100.34	150277
	08152023E	Keith Pearl Ped Way	001-6060-200.0212	PEDWAY/KEITH AVE LOT LIGH	0.00	97.38	150277
	08152023F	Enterprise Alley svc bldg	048-8315-200.0210	ENT ALY O&M	0.00	341.29	150277
	08152023G	Prospect St Bridge	002-8200-200.0204	ELECTRICITY-PROSPECT BDGE	0.00	24.34	150277
	08152023H	DPW Sewer dept bldg	003-8300-200.0210	ELECTRICITY	0.00	138.48	150277
	08222023	City Hall	001-6043-200.0210	CITY HALL ELECTRICITY	0.00	163.25	150277
	08222023A	Public Safety Bldg	001-7035-200.0210	ELECTRICITY	0.00	1,767.88	150277
	08222023B	WWTP	003-8330-200.0210	ELECTRICITY	0.00	12,231.86	150277
					-----	0.00	15,972.55
07074	GW LOCKSMITH LLP						
	11006	rem/repl core 6/15/23	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	177.10	150279
07011	GW SAVAGE CORP						
	20231001	mitigation svcs	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	77,895.91	150280
08053	HOLLAND CO INC						
	PI-23142	EPIC WW 58	003-8330-360.1148	SODIUM ALUMINATE	0.00	10,281.15	150281
08035	HOOD JOHN						
	08312023	refund DRB Fees	001-4030-430.4033	BLDG & ZONING FEES	0.00	444.25	150282
20097	IAFF LOCAL #881						
	PR-09062023	PR week ending 9/1/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	300.00	E360
10005	J HUTCHINS INC						
	2023-181-001	equipment & labor	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	4,252.50	150283

By check number for check acct 01 (GENERAL FUND) and check dates 09/06/23 thru 09/06/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
12024	LAROCHE TOWING & RECOVERY						
	30176	winch out excavator	002-8200-320.0740	EQUIPMENT MAINT	0.00	600.00	150284
13934	MCKELVEY JENNIFER OR CITY OF BARRE						
	03427	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	251.95	150285
14016	NELSON ACE HARDWARE						
	276575	deacd blow hammer	003-8330-350.1060	SMALL TOOLS	0.00	35.62	150286
	276597	packout tool bag	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	64.99	150286
	276674	duct tape	001-6040-320.0726	MAINT FIRE ALARM/NEW BOX	0.00	7.19	150286
	276792	lock key storage	001-6040-320.0720	CAR/TRUCK MAINT	0.00	202.46	150286
					-----		
					0.00	310.26	
14022	NEWPORT GROUP INC						
	N39553546	Prof svc yr end 6/30/23	001-9030-110.0156	CONSULTANT SERVICES	0.00	2,420.00	150287
15020	O'REILLY AUTOMOTIVE INC						
	5666-298690	10 pc socket set	001-8050-350.1060	SMALL TOOLS	0.00	27.99	150288
	5666-313448	fuel/water seperator	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	44.77	150288
	5674-181342	ret vacuum tube oil filte	001-8050-350.1060	SMALL TOOLS	0.00	-10.65	150288
	OPCM-5651856	overpayment	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	-22.99	150288
					-----		
					0.00	39.12	
15003	ORMSBY'S COMPUTER SYSTEMS INC						
	42958	firewall upgrade	001-7020-200.0217	IT	0.00	1,098.55	150289
	43186	OCS support svc 6/13/23	001-5040-110.0154	IT EXPENSES	0.00	156.25	150289
	43234	OCS support svcs	001-5040-110.0154	IT EXPENSES	0.00	82.50	150289
					-----		
					0.00	1,337.30	
16300	PEAKE MATTHEW						
	08232023	cleaned mausoleum monumnt	001-8500-320.0729	MAUSOLEUM MAINT	0.00	1,500.00	150290
16077	PERSHING LLC						
	PR-09062023	PR week ending 9/1/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	105.00	150291
16071	PIERCE JONATHAN & AMANDA						
	08312023	water/sewer ovrypmnt	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	1,427.18	150292
16003	PIKE INDUSTRIES INC						
	1243620	pot holes Berlin Farwell	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	1,775.37	150293
16146	POULIOT BROOKE						
	08232023	phone stipend	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	50.00	E359
16102	PRUDENTIAL RETIREMENT						
	PR-09062023	PR week ending 9/1/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	778.56	150294

By check number for check acct 01(GENERAL FUND) and check dates 09/06/23 thru 09/06/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	PR-090623	PR week ending 9/1/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	473.97	150294
					0.00	1,252.53	
17005 QUADIENT LEASING USA INC							
	N10082816	CH postage meter	001-5010-360.1163	POSTAGE FOR METER	0.00	394.32	150295
	N10091743	postage meter	003-8300-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	439.99	150295
	N10091743	postage meter	002-8200-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	439.99	150295
	N10091743	postage meter	001-5010-350.1053	OFFICE SUPPLIES	0.00	439.99	150295
					0.00	1,714.29	
18228 ROBLES JESSICA OR CITY OF BARRE							
	01695-80923	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	103.22	150297
19418 SANEL NAPA - BARRE							
	388640	clamp exhaust wrap	001-6040-320.0720	CAR/TRUCK MAINT	0.00	61.87	150298
	388681	hvy duty hose clamp	001-6040-320.0720	CAR/TRUCK MAINT	0.00	28.29	150298
	388686	relay sprk plug wrk light	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	60.77	150298
	388688	slide terminal	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	4.69	150298
	388733	tire bead sealer	001-8050-350.1061	SUPPLIES - GARAGE	0.00	19.29	150298
	388782	battery core deposit	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	188.99	150298
	388786	core deposit	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	-18.00	150298
	388818	fire hose nozzle	001-8050-350.1061	SUPPLIES - GARAGE	0.00	15.69	150298
	388843	oil seals	001-8050-320.0742	SNOW EQUIP MAINT	0.00	60.58	150298
					0.00	422.17	
19028 SIG SAUER INC							
	5051138	bckgrnd ck certification	001-6050-130.0180	TRAINING/DEVELOPMENT	0.00	640.00	150300
19155 STAPLES CREDIT PLAN							
	08152023	monitor mouse bxes	001-5010-350.1053	OFFICE SUPPLIES	0.00	144.98	150301
	08152023	monitor mouse bxes	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	591.84	150301
					0.00	736.82	
20002 TIMES ARGUS ASSOC INC							
	203848	paving bids	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	97.50	150302
	203912	council agenda 8/21	001-5010-230.0510	ADVERTISING/PRINTING	0.00	151.00	150302
	204340	Council Agenda 8/28/23	001-5010-230.0510	ADVERTISING/PRINTING	0.00	229.78	150302
					0.00	478.28	
20005 TOWN OF BARRE							
	22655	paramedic intercept 7/11/	001-6040-120.0171	CONSULTANT FEES	0.00	250.00	150303
20020 TWOMBLY OLIVER L							
	08022023	21 Lawrence Street	001-2000-200.0210	ACCOUNTS PAYABLE	0.00	715.56	150304

By check number for check acct 01 (GENERAL FUND) and check dates 09/06/23 thru 09/06/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	15284	Prof svcs April/May 23	001-5030-120.0170	PROF SERVICES - CITY ATT	0.00	13,342.00	150304
	15285	Prof svc June 23	001-5030-120.0170	PROF SERVICES - CITY ATT	0.00	3,878.00	150304
	15285A	Prof svc July 23	001-5030-120.0170	PROF SERVICES - CITY ATT	0.00	2,352.00	150304
					0.00	20,287.56	
21002 UNIFIRST CORP							
	702335589	uniforms	002-8200-340.0940	CLOTHING	0.00	75.01	150305
	702335589	uniforms	001-8050-340.0940	CLOTHING	0.00	257.41	150305
	702335589	uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	103.16	150305
	702335589	uniforms	003-8300-340.0940	CLOTHING	0.00	75.01	150305
	70255443	uniforms	003-8300-340.0940	CLOTHING	0.00	55.80	150305
	70255443	uniforms	003-8330-340.0940	CLOTHING	0.00	32.44	150305
	70255443	uniforms	003-8330-320.0743	TRUCK MAINT	0.00	18.06	150305
	70255446	uniforms	001-8500-340.0940	CLOTHING	0.00	32.47	150305
	70255446	uniforms	001-7030-340.0940	CLOTHING	0.00	79.20	150305
	70255446	uniforms	001-7035-340.0940	CLOTHING	0.00	33.65	150305
	70255446	uniforms	001-7020-340.0940	CLOTHING	0.00	43.90	150305
	70255446	uniforms	001-7015-340.0940	CLOTHING	0.00	15.92	150305
	70255447	uniforms	002-8220-340.0940	CLOTHING	0.00	80.81	150305
	70255455	uniforms	003-8300-340.0940	CLOTHING	0.00	82.63	150305
	70255455	uniforms	002-8200-340.0940	CLOTHING	0.00	82.63	150305
	70255455	uniforms	001-8050-340.0940	CLOTHING	0.00	266.62	150305
	70255455	uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	121.28	150305
					0.00	1,456.00	
21003 US POSTMASTER							
	08252023	postage	002-8200-360.1163	METER POSTAGE	0.00	1,000.00	150307
	08252023	postage	003-8300-360.1163	METER POSTAGE	0.00	1,000.00	150307
					0.00	2,000.00	
22013 VERMONT DEPT OF HEALTH							
	1208	engraved paper	001-5070-220.0417	RECORDING OF RECORDS	0.00	158.00	150308
22135 VERMONT ELEVATOR INSPECTION SERVIC							
	37455	re-inspect Aldrich Librar	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	100.00	150309
	37457	re-inspect City Hall	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	100.00	150309
					0.00	200.00	
22025 VLCT							
	2748	TF2023REGOPEN C Dawes	001-5070-130.0180	TRAINING/DEVELOPMENT	0.00	124.00	150310
23192 WIND RIVER ENVIRONMENTAL LLC							
	I34297	mnthly rntl portable toil	048-9130-360.1338	HOUSING OPP (HOP) - CAPST	0.00	125.00	150311
	I34298	mnthly rntl portable toil	048-9130-360.1338	HOUSING OPP (HOP) - CAPST	0.00	125.00	150311
	I34299	mnthly rntl portable toil	048-9130-360.1338	HOUSING OPP (HOP) - CAPST	0.00	125.00	150311

09/01/23  
02:30 pm

City of Barre Accounts Payable  
Warrant/Invoice Report # 24-09

Page 8 of 8  
hgrandfield

By check number for check acct 01 (GENERAL FUND) and check dates 09/06/23 thru 09/06/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
					0.00	375.00	
26006	ZOLL MEDICAL CORP GPO						
	3795164	electrodes	001-6040-350.1054	MEDICAL SUPPLIES	0.00	242.00	150312
Report Total						273,901.08	

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*273,901.08  
Let this be your order for the payments of these amounts.

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Client ID: 22BA  
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:  
9/6/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,078.00	58.97	61.70	14.43	21.22	0.00	61.70	14.43
3	Aldsworth, Joseph G.	1,781.20	201.89	98.81	23.11	68.49	0.00	98.81	23.11
5	Avery, Carroll A.	1,060.00	74.13	61.03	14.27	28.54	0.00	61.03	14.27
163	Baker, Brian L	2,016.00	138.30	122.92	28.75	55.09	0.00	122.92	28.75
6	Baril, James A.	1,960.17	227.96	109.61	25.63	69.31	0.00	109.61	25.63
7	Benjamin, Kenneth S.	1,066.00	102.84	64.72	15.13	31.77	0.00	64.72	15.13
8	Bennington, William A.	1,211.52	87.75	72.49	16.96	29.22	0.00	72.49	16.96
9	Benson, Nicholas J.	1,859.40	242.15	112.90	26.40	73.56	0.00	112.90	26.40
10	Bergeron, Jeffrey R.	2,571.08	177.84	155.94	36.47	59.15	0.00	155.94	36.47
11	Blackshaw, Brook W.	1,065.96	70.90	62.76	14.68	24.52	0.00	62.76	14.68
122	Bombardier, Timothy	1,416.66	199.21	87.84	20.54	75.68	0.00	87.84	20.54
162	Boudreault, Nicholas J	612.48	48.11	35.63	8.33	12.61	0.00	35.63	8.33
14	Bramman, Kathryn H.	1,053.61	99.10	64.74	15.14	29.95	0.00	64.74	15.14
155	Brault, Marcel T	16.00	0.00	0.99	0.23	0.00	0.00	0.99	0.23
17	Brown, Anderson C.	1,692.55	238.17	103.96	24.31	85.28	0.00	103.96	24.31
19	Bullard, Don A.	1,269.60	169.86	78.71	18.41	52.98	0.00	78.71	18.41
182	Carbonneau, Jennifer J	336.00	0.00	20.83	4.87	3.78	0.00	20.83	4.87
21	Carminati Jr., Joel F.	885.61	22.25	52.04	12.17	18.51	0.00	52.04	12.17
179	Cassani II, Mario E	891.21	64.18	55.25	12.92	22.65	0.00	55.25	12.92
22	Cetin, Matthew J.	1,417.92	91.25	79.06	18.49	30.58	0.00	79.06	18.49
23	Charbonneau, Michael J.	2,025.60	241.35	113.84	26.62	73.32	0.00	113.84	26.62
24	Chase, Sherry L.	939.60	71.33	51.35	12.01	22.22	0.00	51.35	12.01
25	Clark, Kailyn C.	1,097.60	80.70	68.05	15.91	31.47	0.00	68.05	15.91
26	Collins, April M.	840.00	56.42	51.04	11.94	23.60	0.00	51.04	11.94
27	Copping, Nicholas R.	2,296.35	298.90	131.95	30.85	90.59	0.00	131.95	30.85
28	Cruger, Eric J.	1,824.60	219.39	106.24	24.85	66.73	0.00	106.24	24.85
29	Cushman, Brian K.	2,047.60	159.16	118.53	27.73	50.20	0.00	118.53	27.73
31	Dawes, Carolyn S.	1,377.20	137.76	80.87	18.91	41.55	0.00	80.87	18.91
33	Degreenia, Catherine I	1,573.02	203.08	91.77	21.46	61.24	0.00	91.77	21.46
34	Demell, William M.	1,148.00	103.48	65.21	15.25	31.96	0.00	65.21	15.25
173	DeRose, TJ T	1,376.00	176.38	83.80	19.60	60.83	0.00	83.80	19.60
35	Dexter, Donnel A.	1,382.40	164.34	78.01	18.24	50.22	0.00	78.01	18.24
36	Dodge, Shawn M.	1,992.80	150.65	122.81	28.72	57.75	0.00	122.81	28.72
38	Drown, Jacob D.	1,382.40	164.14	83.20	19.46	50.16	0.00	83.20	19.46
39	Durgin, Steven J.	1,539.60	143.16	85.87	20.08	43.87	0.00	85.87	20.08
40	Eastman Jr., Larry E.	1,902.00	226.82	108.88	25.47	68.96	0.00	108.88	25.47
42	Farnham, Brian D.	1,475.52	165.19	88.54	20.71	50.48	0.00	88.54	20.71
43	Fecher, Jesse T.	1,094.80	78.50	66.89	15.64	30.26	0.00	66.89	15.64
44	Fleury, Jason R.	1,853.18	224.37	104.78	24.50	68.23	0.00	104.78	24.50
157	French, Richard B	1,021.60	72.47	63.34	14.81	25.34	0.00	63.34	14.81



Client ID: 22BA  
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:  
9/6/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
45	Frey, Jacob D.	2,052.80	224.50	119.53	27.96	66.87	0.00	119.53	27.96
46	Gaylord, Amos R.	1,644.44	208.62	101.96	23.84	63.51	0.00	101.96	23.84
47	Gilbert, David P.	1,082.00	105.31	65.48	15.32	32.51	0.00	65.48	15.32
170	Gillander, Ilene R	60.00	0.00	3.72	0.87	0.00	0.00	3.72	0.87
48	Grandfield, Heather L.	985.20	85.21	56.87	13.29	36.92	0.00	56.87	13.29
49	Guyette, Brandon L.	1,810.11	208.33	107.53	25.15	74.33	0.00	107.53	25.15
50	Hastings III, Clark H.	1,026.00	94.96	61.40	14.36	28.82	0.00	61.40	14.36
156	Hayden, Gregory William	1,087.14	96.05	65.66	15.36	26.00	0.00	65.66	15.36
52	Hedin, Laura T.	1,363.20	130.56	79.95	18.70	39.39	0.00	79.95	18.70
54	Herring, Jamie L.	1,355.93	78.91	83.31	19.48	35.45	0.00	83.31	19.48
55	Hoar, Brian W.	2,594.23	168.55	150.62	35.23	71.73	0.00	150.62	35.23
56	Houle, Jonathan S.	1,599.20	191.32	98.00	22.92	58.31	0.00	98.00	22.92
58	Hoyt, Everett J.	1,328.70	95.46	76.38	17.86	41.76	0.00	76.38	17.86
169	Isabelle, Jeffrey D	288.00	18.70	17.85	4.18	7.39	0.00	17.85	4.18
167	Isabelle, Pierre D	740.00	72.45	45.88	10.73	22.54	0.00	45.88	10.73
181	Jacobs, Adam	210.00	0.00	13.02	3.04	4.78	0.00	13.02	3.04
59	Kelly Jr, Joseph E.	1,142.00	37.91	60.87	14.23	14.38	0.00	60.87	14.23
61	Kosakowski, Joshua D.	1,220.10	128.78	72.62	16.98	39.55	0.00	72.62	16.98
174	Kuras, Sarah V	1,043.20	92.85	63.70	14.89	28.23	0.00	63.70	14.89
165	LaBarge-Burke, Michelle J	1,060.00	80.06	64.09	14.99	31.12	0.00	64.09	14.99
62	Lane, Zebulyn M.	1,166.40	124.67	71.26	16.67	38.32	0.00	71.26	16.67
172	Larrabee, David M	1,017.60	91.30	59.48	13.91	27.80	0.00	59.48	13.91
63	Lewis, Brittany L.	1,453.19	139.92	87.57	20.48	42.89	0.00	87.57	20.48
64	Lowe, Robert L.	1,896.86	179.13	107.14	25.06	53.95	0.00	107.14	25.06
65	Machia, Delphia L.	1,039.20	92.29	64.00	14.97	28.07	0.00	64.00	14.97
67	Mahoney, Brandyn A.	800.00	59.81	49.60	11.60	24.55	0.00	49.60	11.60
68	Maloney, Jason F.	1,291.78	102.47	74.97	17.53	33.71	0.00	74.97	17.53
69	Manning, Jeffrey C.	300.00	3.37	18.60	4.35	7.80	0.00	18.60	4.35
168	Markham, Clifton C	540.00	25.54	33.48	7.83	11.30	0.00	33.48	7.83
70	Martel, Joell J.	1,649.93	200.64	95.12	22.25	61.11	0.00	95.12	22.25
171	Martineau, Brenda J	872.00	79.57	52.87	12.37	24.52	0.00	52.87	12.37
71	McGowan, James R.	2,277.44	363.57	137.18	32.09	94.98	0.00	137.18	32.09
72	McTigue, Peter J.	460.00	0.00	28.52	6.67	8.62	0.00	28.52	6.67
73	Metivier, Cheryl A.	1,040.40	93.16	60.53	14.15	28.32	0.00	60.53	14.15
75	Monahan, Dawn M.	2,202.00	188.34	127.69	29.86	66.25	0.00	127.69	29.86
77	Morris, Scott D.	1,181.34	131.89	73.24	17.13	55.38	0.00	73.24	17.13
78	Morrison, Camden A.	1,726.83	209.91	102.89	24.07	63.89	0.00	102.89	24.07
79	Morse, Bradley P.	304.80	3.85	18.90	4.42	7.96	0.00	18.90	4.42
80	Mott, John C.	424.71	34.62	26.34	6.15	11.97	0.00	26.34	6.15
164	Murphy, Michael T	1,211.76	137.81	75.13	17.58	36.10	0.00	75.13	17.58

Client ID: 22BA  
Client Name: City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**  
9/6/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
82	Noack, Rodney	996.40	70.67	59.00	13.79	27.58	0.00	59.00	13.79
87	Pierce, Joel M.	1,466.81	113.60	90.94	21.27	36.82	0.00	90.94	21.27
152	Pike, Roxanne L	848.00	58.22	52.00	12.16	24.10	0.00	52.00	12.16
88	Poirier, Holden R.	1,764.44	227.14	108.01	25.26	69.06	0.00	108.01	25.26
89	Pouliot, Brooke L.	1,094.80	80.71	67.87	15.88	27.64	0.00	67.87	15.88
90	Pretty, Alyssa A.	1,409.96	126.46	87.42	20.45	49.77	0.00	87.42	20.45
91	Protzman, Todd A.	575.00	42.73	35.65	8.34	13.88	0.00	35.65	8.34
93	Pullman, David L.	843.60	67.64	51.72	12.10	20.84	0.00	51.72	12.10
94	Quaranta, Stephanie L.	1,534.40	211.81	84.34	19.72	58.96	0.00	84.34	19.72
95	Reale, Michael R.	1,277.20	136.92	79.19	18.52	41.99	0.00	79.19	18.52
97	Rivard, Sylvie R	943.61	88.23	57.61	13.48	26.94	0.00	57.61	13.48
99	Rubalcaba, David T.	2,163.84	254.25	132.46	30.98	79.00	0.00	132.46	30.98
100	Russell, Paula L.	1,333.28	56.83	76.06	17.79	29.28	0.00	76.06	17.79
101	Ryan, Patty L.	1,794.52	211.54	111.26	26.02	82.30	0.00	111.26	26.02
103	Seaver, Debbie L.	1,004.80	122.40	53.60	12.54	41.71	0.00	53.60	12.54
104	Shatney, Janet E.	1,606.40	115.71	93.02	21.76	37.05	0.00	93.02	21.76
105	Smith, Clint P.	1,053.60	94.31	62.31	14.58	28.28	0.00	62.31	14.58
151	Smith, Michael P	963.22	21.39	54.32	12.70	10.70	0.00	54.32	12.70
106	Southworth, Norwood J.	1,185.60	169.74	72.76	17.01	74.84	0.00	72.76	17.01
148	Storelicastro, Nicolas R	2,322.22	206.06	142.78	33.39	65.98	0.00	142.78	33.39
110	Strassberger, Kirk E.	1,987.44	122.06	116.62	27.28	41.95	0.00	116.62	27.28
111	Taft, Francis R.	1,600.00	186.49	95.41	22.31	56.86	0.00	95.41	22.31
112	Tillinghast, Zachary M.	1,501.20	158.92	86.95	20.33	48.59	0.00	86.95	20.33
113	Tucker, Randall L.	2,255.69	274.40	129.88	30.37	82.54	0.00	129.88	30.37
114	Tucker, Russell W.	1,291.78	117.98	72.58	16.97	31.56	0.00	72.58	16.97
115	Vail, Braedon S.	2,143.60	155.03	132.45	30.98	86.10	0.00	132.45	30.98
116	Ward, James O.	16.00	0.00	0.99	0.23	0.00	0.00	0.99	0.23
180	Webster, James P	1,012.80	87.90	62.80	14.69	39.93	0.00	62.80	14.69
<b>REPORT TOTAL</b>		<b>139,989.54</b>	<b>13,411.98</b>	<b>8,309.85</b>	<b>1,943.42</b>	<b>4,477.20</b>	<b>0.00</b>	<b>8,309.85</b>	<b>1,943.42</b>



# City of Barre, Vermont

“Granite Center of the World”

## ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 9/12/2023

### Agenda Item No. 4-D

**AGENDA ITEM DESCRIPTION:** Ratify the August 29, 2023 approval of a contract with Sanborn Head to provide geotechnical services related to flood recovery

**SUBJECT:** Procurement Policy

**SUBMITTING DEPARTMENT/PERSON:** Manager Storrellicastro

**STAFF RECOMMENDATION:** Ratify the execution of the contract described below

### BACKGROUND INFORMATION:

On August 29, 2023, the Council authorized the Manager to execute a contract with Sanborn Head for geotechnical services related to flood recovery. These services are necessary to assess landslide risks and mitigation strategies. Sanborn Head has been retained to investigate and provide reports on 8 sites, as described below.

Service/Material	Vendor	Cost and Funding Source	Notes
Geotechnical expertise	Sanborn, Head, & Associates	\$73,900  Costs include: <ul style="list-style-type: none"> <li>\$48,000 for desktop analysis, subsurface exploration, slope stability modeling, and report in ~4 weeks for Pike Street.</li> <li>\$25,900 for probably cause, potential continued movement, and preliminary repair options for 7 additional high priority landslides (\$3,700 per site).</li> </ul>	The City will seek FEMA reimbursement for this contract. A local match may be required, depending on the category it is filed under.

### ATTACHMENTS:

**LEGAL AUTHORITY/REQUIREMENTS:** [City of Barre Procurement Policy](#)

### RECOMMENDED ACTION/MOTION:

*Move to ratify the August 29, 2023 approval of a contract with Sanborn Head to provide geotechnical services related to flood recovery.*



# *City of Barre, Vermont*

*“Granite Center of the World”*

## **ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 9/12/23**

### **Consent Item No.: 4-E**

**AGENDA ITEM DESCRIPTION:** Approve amendments to the City of Barre Procurement Policy

**SUBMITTING DEPARTMENT or PERSON:** The Manager

**STAFF RECOMMENDATION:** Approve the recommended amendments

### **BACKGROUND INFORMATION:**

As a result of the expected increase in major purchases to occur over the next year to facilitate the recovery, the City is requesting Council’s approval of updates to the procurement policy that will increase flexibility without jeopardizing transparency and accountability.

The proposed changes would:

- Add the City’s official social media site(s) as a place where bids could be advertised;
- Provide that absent any specific factors in an RFP, bids will be evaluated on (1) the ability of a vendor to provide services listed, (2) experience with similar projects, and (3) total cost;
- Provide that references are required for new bidders and those performing work that triggers the threshold of Chapter 24 (Community Investment Ordinance);
- Clarify that bid bonds, performance bonds, and payment bonds must only be provided where appropriate;
- Allow for a period of advertisement shorter than 10 days for professional services if the Manager determines an exigent need exists for a reduced timeframe;
- Provide that SAM.gov certifications may be provided at any point prior to being awarded a contract or receiving final payment for a contract; and
- Make technical changes to account for the position of Assistant City Manager.

**FUNDING SOURCE(S):** Not Applicable.

**LEGAL AUTHORITY/REQUIREMENTS:** [City Charter §405](#)

**ATTACHMENTS:** Marked-up Procurement Policy

### **RECOMMENDED ACTION/MOTION:**

*Move to approve amendments to the City of Barre Procurement Policy.*

*Adopted 7/11/2008 by Barre City Council*  
*Revised on 9/28/2010 by Barre City Council*  
*Revised on 4/22/2014 by Barre City Council*  
*Reviewed and adopted on 10/27/2020 by Barre City Council*  
*Revised on 7/25/2023 by Barre City Council*

## **CITY OF BARRE PROCUREMENT POLICY**

### **PURPOSE:**

The primary purposes of the City of Barre's purchasing policy are as follows:

1. To promote and effect, in the best interests of the City of Barre, open and intelligent purchasing of supplies, equipment and professional and other goods and services, which will result in the maximum value received for each tax dollar spent;
2. To assure realization of the principles of competitive purchasing and best buy at least cost;
3. To assist all departments and offices in reaching responsible, environmentally sound, and cost effective decisions in the procurement of quality supplies, equipment and professional and other goods and services for City use;
4. To ensure that qualified vendors will have an equal opportunity to do business with the City of Barre and to promote good will and clear communication in City vendor relations;
5. To purchase supplies, equipment and professional and other goods and services from locally based, competitively priced vendors whenever possible and when in the best interest of the Citizens of Barre; and
6. To promote waste reduction and recycling through purchases that take into consideration the use of recycled material in the manufacture of purchased products or equipment, the recyclability of the purchased product or equipment, and the minimization of waste to be disposed of by the City;

### **DEFINITIONS:**

**Major Purchases:** Those purchases calling for delivery of supplies, equipment, and professional and other goods and/or services in the amount of \$25,000 or more.

**Regular (Micro) Purchases:** Those purchases calling for delivery of supplies, equipment, and professional and other goods and/or services in the amount of \$3,500 to \$25,000.

**Incidental Purchases:** Those purchases calling for delivery of supplies, equipment, and professional and other goods and/or services in the amount of less than \$3,500.

### **PROCEDURES:**

1. **Major Purchases** require a formal bid process. The City Manager, or designee, shall act as Purchasing Agent for major purchases.

The Purchasing Agent shall prepare or cause to be prepared specifications or a request for proposal for the goods or services required, and shall advertise an Invitation to Bid as widely as possible, including posting on one or more of the following:

- a. the City Web site ([www.barrecity.org](http://www.barrecity.org));
- b. the City's official social media site(s) (Facebook);
- c. the Vermont Business Registry and Bid System (<https://www.vermontbusinessregistry.com/>); and/or
- ~~a.d. publication at least once~~ in a newspaper of general circulation in the City of Barre.

The Invitation to Bid shall include the following:

- a. Identification of all evaluation factors and their relative importance. In the absence of any specific factors, the City of Barre shall evaluate bids based on the bidder's (i) ability to provide services listed, (ii) experience with similar projects/services, (iii) qualifications of staff, and (iv) total cost;
- b. The location, time and place for receiving and opening sealed bids;
- c. Information on how to obtain bid specifications and bid forms, or the request for proposal;

- d. A description of the goods or services for which bids are to be received;
- e. The right of the City of Barre to reject any or all bids if such action is deemed in the best interests of the municipality;
- f. A request for at least three (3) qualified references for (i) new bidders and (ii) any projects that would trigger the threshold of Chapter 24 of Barre City Ordinances, provided such references may be requested after selection and before award of the contract;-
- g. An outline, where appropriate, of the insurance requirements of the municipality in order to limit the municipality's risk.
- h. Requirements, where appropriate, for a Bid Bond (5%), a Performance Bond (100%), and a Payment Bond (100%).

Except as noted for professional services proposals below under exceptions, such bids shall be opened publicly not less than ten (10) days following the date of the first advertisement, unless the City Manager determines that an exigent need exists for a shorter advertisement period, at the time and place specified in the published notice. Contracts for major purchases shall be awarded by the City Council. ~~The Finance Director shall develop and maintain a Procurement Policy to outline the competitive bid process.~~ At a minimum, the following criteria shall apply:

- a. All bids shall be opened publicly at the time and place specified in the Bid Invitation.
- b. A firm, fixed price contract (lump sum or unit price) shall be awarded to a responsible bidder. See part IV for more details on vendor selection.
- c. If only one (1) bid is received, City Council approval is necessary before the award is made.
- d. Any or all bids may be rejected for any reason. The City is not required to award any contract to any bidder for any reason, including the lowest bidder.

2. **Regular Purchases** must be accomplished through competitive solicitation, but not necessarily through formal bids.

The City Manager, or designee, shall act as Purchasing Agent for regular purchases. Approval for all regular purchases must give given by the City Manager prior to purchasing being made. Regular purchases may be made through formal bid or written quotation at the discretion of the Purchasing Agent in consultation with the department head for whose department the purchase is being made. Bids or quotations should be sought from at least three (3) vendors unless (i) a sole source is approved as per the Exceptions section below or (ii) three qualified vendors cannot be identified within a reasonable period. Regular purchases shall follow established procedures for requisitions, invoices, verification, and payment.

3. **Incidental purchases** may be accomplished without the solicitation of bids or quotations. However, if practicable, quotation(s) should be solicited. The City Manager or designee shall act as Purchasing Agent for incidental purchases. As with regular purchases, incidental purchases shall be accomplished in a manner consistent with procedures adopted by the City Manager and /or ~~Finance Director~~Assistant City Manager. This includes conformance with the ~~Finance Director~~Assistant City Manager's Purchase Order (PO) Policy.

4. When, in the best interests of the City, it is necessary to provide additional documentation to ensure the specificity and necessity of the material or service being purchased, a written contract shall be prepared and used to authorize the purchase.

5. Lists of bidders shall be maintained by the City Department purchasing the products or services, paying close attention to vendors who have bid on similar items in the past and to local vendors who provide the type of product or service being sought. Department Heads or the ~~Finance Director~~Assistant City Manager shall also be responsible for keeping a list of bidders for moderate or routine purchases. Bid lists should be as inclusive as reasonably possible, including vendors who hold state contracts as well as qualified vendors from the City of Barre.

**VENDOR SELECTION:**

Vendors will be selected on a competitive basis. Purchases will be awarded to the least costly, best qualified, and most responsible vendor. Any or all bids, quotations, or proposals may be rejected if such action is deemed to be in the best

interests of the City of Barre. In determining the "least costly, best qualified, and most responsible vendor," in addition to price, the following may be considered:

1. The substantial performance of the bidder in meeting the specifications and other terms and conditions of the solicitation;
2. The ability, capacity, and skill of the vendor to perform the contract or provide the goods or services required, and to do so promptly or within the time specified;
3. The character, integrity, reputation, experience, financial resources, and performance of the vendor under previous contracts with the municipality and elsewhere;
4. The quality, availability, and adaptability of the service or goods being purchased, and the ability of the vendor to provide future maintenance if necessary.
5. A Local Vendor Allowance of up to five percent (5) may be factored into any non-federally subsidized (grant funded) purchases. This decision will be made during the bid selection process. It may be used in conjunction with other criteria specified in this section in order to choose the most qualified vendor.

#### **EXCEPTIONS:**

1. The City Council may waive the bid process or approve a sole source solicitation for Major Purchases when they deem it to be in the best interests of the municipality. The City Manager may do likewise for Regular Purchases but shall notify Council prior to the approval of such purchases. Sole source solicitations should be reviewed to determine that the price offered is fair and reasonable or that there is only one manufacturer/supplier of the goods or services to be purchased and/or that there are service/performance factors that warrant sole source procurement with a specific vendor on a case by case basis. Sole source solicitations for Federally funded purchases must be expressly authorized by the Federal awarding agency.
2. Except in cases of conflict with the Barre City Charter, the purchase of professional services shall normally be exempt from the formal bid process at the discretion of the City Manager. It is recognized that proposals for professional services (including, but not limited to, legal counsel, insurance, engineering/architectural services, and some other consulting services) are difficult to compare and that weight must be given to many considerations other than price. When soliciting professional services for new work that is not an extension of services within an on-going project, a Qualifications Based Solicitation (QBS) process will be used unless mitigating factors apply. In any case, the purchase of professional services whose cost is expected to exceed \$25,000 for a project must be approved by the City Council.
3. Except on Federally subsidized procurements, the following items are exempted from both the bid and quotation process:
  - a. Repairs on equipment;
  - b. Fire hydrants;
  - c. Utilities;
  - d. Service Contract contracting for services to maintain purchased or leased equipment
4. Purchases made subject to existing contracts issued by the State of Vermont shall be deemed exempt from the provisions of this policy.

#### **SUSPENSION AND DEBARMENT:**

Non-federal entities are prohibited from contracting with or making sub awards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement contracts for supplies, equipment and professional and other goods or services equal to or in excess of \$100,000 and non-procurement transactions (grants to sub recipients).

Each responding proposer shall be registered with SAM.gov with a current Non Debarment Certification. A copy of such certification shall be provided with each quotation or proposal. In the event a proposer is not currently registered on SAM.gov, the proposer shall, as an interim step or at any point prior to being awarded the contract or receiving final payment for any such contract, include a written statement certifying that it, any sub recipients, and any of their principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in (2) above; and
4. Have not within a three-year period preceding this application/proposal had one of more public transactions (Federal, State or local) terminated for cause or default.
5. Contingent upon the above written certification at the time of submission, a proposer not registered with SAM.gov at submission will be required to register prior to the award of any contract covered in this section

**EMERGENCY CLAUSE:**

The provisions of this policy may be waived in the event of an emergency. An emergency situation shall be defined as one which threatens the lives or health of the people, the property of the municipality or its citizens, or the delivery of necessary services to the citizens of Barre.

During emergency situations, when normal procurement procedures would be impracticable, the following procedures shall be followed:

1. The City Manager shall approve all requests for emergency purchases. In the event that the City Manager is unavailable, the ~~Finance Director~~Assistant City Manager may approve essential purchases.
2. The Mayor, on behalf of the City Council, shall be notified, within seventy-two (72) hours of the contract, and shall be notified of all purchases made under this emergency clause weekly every Friday on a rolling basis. The City Manager or ~~Finance Director~~Assistant City Manager shall be notified immediately of all emergency purchases made without the Manager's prior approval.

**INCONSISTENT POLICIES REPEALED:**

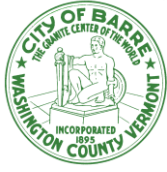
This policy shall amend and replace any conflicting provisions of any Policy of the City of Barre in effect at the time of enactment of this amended Policy.

**REFERENCES:**

Originally adopted by Barre City Council on July 11, 2008.

Reviewed and adopted by Barre City Council on October 27, 2020.





# *City of Barre, Vermont*

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA SEPTEMBER 12, 2023**

**Consent Item No.:** 4.F. **Discussion Item No.** \_\_\_\_\_ **Action Item No.** \_\_\_\_\_

**AGENDA ITEM DESCRIPTION:** Errors & Omissions – 207 Washington Street

**SUBJECT:** Request correction to 207 Washington Street assessment based on error made in Assessing office

**SUBMITTING DEPARTMENT or PERSON:** Planning Director Janet Shatney, as Interim Assessor

**STAFF RECOMMENDATION:** Approve the requested correction to the Grand List for the property

**STRATEGIC OUTCOME/PRIOR ACTION:** Will correct the revised assessment made during the grievance period for the property

**EXPENDITURE REQUIRED:** None

**FUNDING SOURCE(S):** None

**LEGAL AUTHORITY/REQUIREMENTS:** 32 VSA §4261

§4261. Correcting omission from grand list

*When real or personal estate is omitted from the grand list by mistake or obvious error is found, the listers, with the approval of the selectboard, on or before December 31, may supply such omissions or correct such errors and make a certificate thereon of the fact; provided however, the listers may make a correction resulting from the filing or rescission of a homestead declaration without approval of the selectboard.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

- On March 31, 2023, I received a request for a grievance hearing along with the application and supporting documentation, to lower the assessed value for the property from \$198,800 to \$190,000.
- The applicant’s request is based on the fact that the former 3-unit structure sustained a fire in 2006, destroying the 3<sup>rd</sup> floor apartment.
- The owner did not build back the apartment, and has used it as an attic ever since.
- Simultaneously in March 2023, the owner submitted a Change of Use of the structure from a 3-unit to a 2-unit, thereby correcting city records to reflect what is actually at the property.

- The applicant requested the \$8,800 reduction to reflect no 3<sup>rd</sup> dwelling unit.
- The applicant and family member came to a grievance hearing before me on August 14, 2023 at which time they outlined in detail, and reiterated their appeal.
- As Interim Assessor, I agreed to the reduction based on the loss of the 3<sup>rd</sup> apartment.
- While finalizing the grievance results and printing the final change letters, my Assessing clerk put all the information into the assessing software, save for the correcting building value, hence the tax bill received did not reflect what I agreed to.
- As Mr. Arguin has not filed any homestead yet, the tax bill he received is based on all non-homestead – he will need to get this corrected.
- The result of lowering his assessment is a total reduction to his tax bill of \$334.00 (before any further correction for a homestead filing).

As you can see from the attachment, we simply make an obvious error by not completing the work in the system to reflect the correction to the assessment.

**LINK(S):** None

**ATTACHMENTS:** see grievance card attached showing acknowledgement of grievance approval

**INTERESTED/AFFECTED PARTIES:** Amedee & Louise Arguin, owners of 207 Washington Street

**RECOMMENDED ACTION/MOTION:** Motion and approve the error and omission request for Amedee Arguin at 207 Washington Street

# **The Vermont Statutes Online**

## **Title 32 : Taxation And Finance**

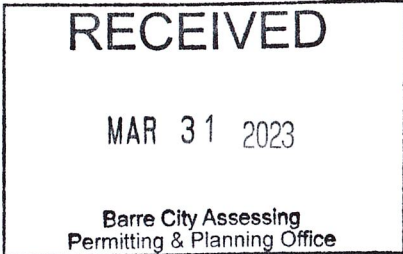
### **Chapter 129 : Grand Tax Lists**

#### **Subchapter 006 : Corrections In Grand List After Return**

**(Cite as: 32 V.S.A. § 4261)**

#### **§ 4261. Correcting omission from grand list**

When real or personal estate is omitted from the grand list by mistake or an obvious error is found, the listers, with the approval of the selectboard, on or before December 31, may supply such omissions or correct such errors and make a certificate thereon of the fact; provided, however, the listers may make a correction resulting from the filing or rescission of a homestead declaration without approval of the selectboard. (Amended 2005, No. 38, § 14, eff. June 2, 2005; 2019, No. 175 (Adj. Sess.), § 1, eff. Oct. 8, 2020.)



City of Barre Assessing Office  
6 N. Main Street ~ Suite 7  
Barre, VT 05641 ~ (802) 476-0244  
[PPADirector@barrecity.org](mailto:PPADirector@barrecity.org)

**APPLICATION FOR GRIEVANCE**

This application has been developed to assist you in preparing for your grievance. Please use one application for each property you are appealing.

**Please return completed forms to our office by USPS mail, City drop-box, or email, NO LATER THAN**  
~~JULY 8, 2021 AT 8:30 AM. Hearings begin Thursday, June 8, 2021.~~ *Mon August 7 @ 8:30 am 2023*

All grievances must be in writing, and you must have purchased your property as of the end of day on April 1, 2021, otherwise you will need the prior owner's consent in writing.

NOTE: this process is not a 'tax appeal', but an appeal of your property's assessment.

**APPLICATION INFORMATION**

Owner(s) Name: Arguin Amedee Y Date: 3/29/2023  
Last First M.I.  
Mailing Address: 207 Washington Street  
Street Address Apartment/Unit#  
Barre VT 05641  
City State Zip Code  
Phone: 802-793-1386 (cell) or 802-479-9347 (home) Email: amedee.arguin@gmail.com  
Property Location: 207 Washington Street Parcel ID: 1515-0207  
Current Assessment: \$ 198,800 Your opinion of Fair Market Value: \$ 190,000  
What would you list the property for, if placing on market today

**REASON FOR GRIEVANCE**

*Please provide a brief statement explaining why you feel your assessment is incorrect. If you are relying sales data, please list the sales which support your proposed value for the property. If you need additional space and/or are submitting documents, pleas attach those sheets to this form and **initial each page** – more space is provided on back if needed.*

**If you have a current appraisal (one (1) year old or newer), please submit with this form.**

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURE**

*Amedee Arguin* 3/30/23  
Signature of Owner as of April 1 Owner's Representative (if applicable)

Year: 2023 Parcel ID: 1515-0207 Building Permit# \_\_\_\_\_ Appraisal Review \_\_\_\_\_

Subdivision Permit# \_\_\_\_\_ Land Size Correction \_\_\_\_\_

Owner: Arguin Amedee/Louisette Tel: (H/W) \_\_\_\_\_

Location: 207 Washington Approved: \_\_\_\_\_

Nature of Work: Grv. approved Est. Cost: \_\_\_\_\_

198,800 to 190,000

Chgs Made: \_\_\_\_\_

NEMRC  Land: \_\_\_\_\_

LR: 8-14-23  Bldg: \_\_\_\_\_

ProVal  Total: \_\_\_\_\_

HS: \_\_\_\_\_ HO: \_\_\_\_\_

Assessor's Notes: 8-14-23 grv 198,800 to 190,000 (-8,800)

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**9/12/2023**

**Agenda Item 4G:** Accept the resignation of Michael Hellein from the Planning Commission, Development Review Board, CVRPC TAC and CVRPC Alternate

**Resignation from boards and committees**

Michael Hellein [REDACTED]

Wed 8/30/2023 9:02 PM

To: Jake Hemmerick <j.hemmerick@barrecity.org>

Cc: Nicolas Storellicastro <citymanager@barrecity.org>; Janet Shatney <PPADirector@barrecity.org>

Mayor and Councillors,

Following the Council meeting on Tuesday, it became clear to me [REDACTED] I need to step back before I can serve Barre in the way it requires and deserves. I am sorry to stop participating, especially since I was so recently reappointed to the Planning Commission, but I hope you will understand that my intent is to contribute to Barre in the best way I can over the long term. I submit my resignation from the Planning Commission, the Development Review Board, as representative to the CVRPC Transportation Advisory Committee and as alternate to the CVRPC Board of Commissioners.

Thank you for the trust you placed in me by allowing me the opportunity to serve.

Regards,

Michael Hellein



# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (excassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Jajuan Christopher Johnson Date of Birth: 6/4/06

Other Names/Nicknames Used: Quan

E-mail: quancj22@gmail.com Present Mailing Address: 24 Bergeron St #13

Years at Address? 0 Legal residence: (if different from above)

Home Phone: 802-461-3231 Business Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Position (Commission, Board, Committee or Task Force) applying for

1. Committee

2. \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I Belive that as a young african american that has come from out of state that i can provide a fresh Prospective on the issues we face everyday and im fairly well known in the community so i could turn heads

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Jajuan Johnson

Date: 6/22/23

Submit completed application to the City Manager's Office at: [excassist@barrecity.org](mailto:excassist@barrecity.org)

#### City Manager's Office Use Only

Notified by:  email  phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on \_\_\_/\_\_\_/\_\_\_

Notified by: \_\_\_\_\_

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_



# CITY OF BARRE

## VOLUNTEER APPLICATION

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Legal Full Name: Wahneema Lubiano Date of Birth: 08/14/1960  
Other Names/Nicknames Used: \_\_\_\_\_  
E-mail: Wahneema.Lubiano@barrecity.org Present Mailing Address: 215 Lyman Street Apt 13  
Years at Address? 4 Legal residence: (if different from above) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Cell Phone: 802-743-1122

Position (Commission, Board, Committee or Task Force) applying for

- Committee
- \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I would like to make positive impacts in and for the community. I would like the community to see a positive change and that will help with positive impacts.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Wahneema Lubiano Date: 8/24/23

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email  phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on \_\_\_/\_\_\_/\_\_\_

Notified by: \_\_\_\_\_

Term of Appointment: From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_



# Barre Up!

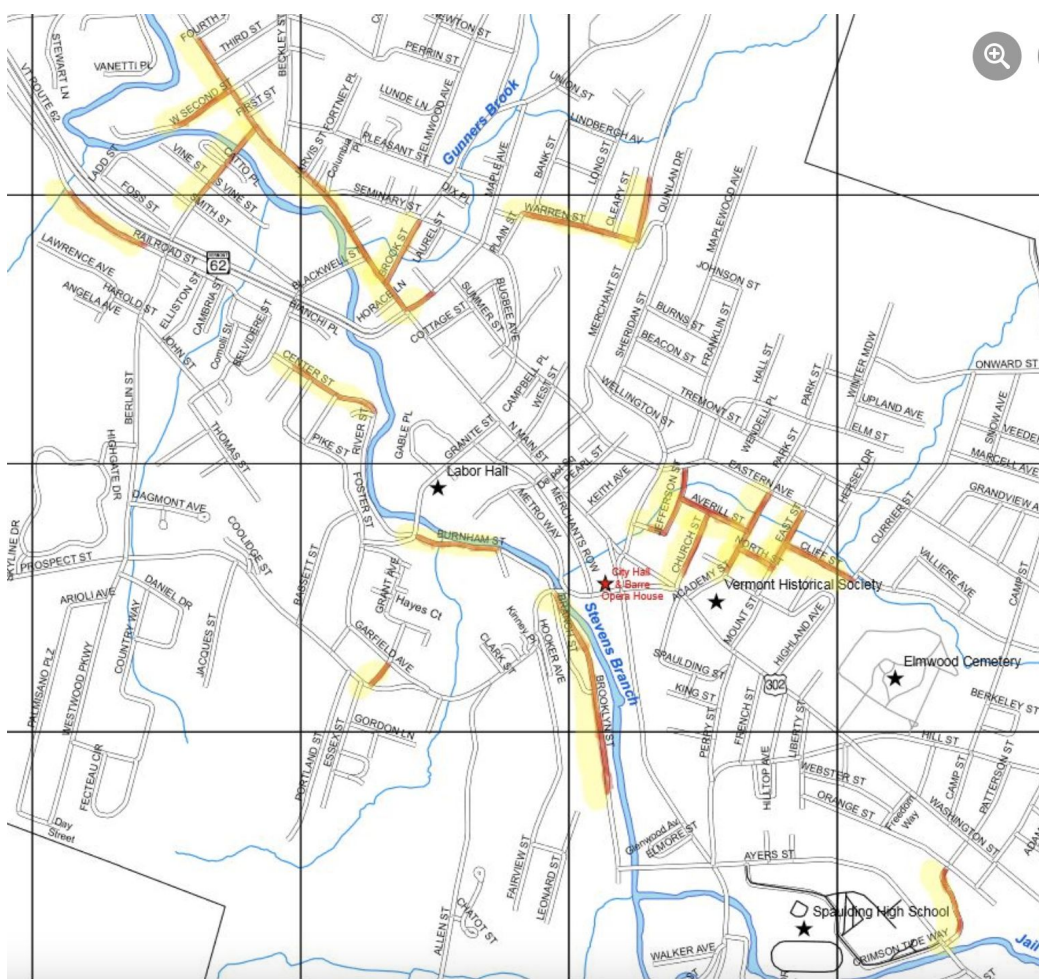
## Navigating Rebuilding and Long-Term Recovery Together

Disaster doesn't sort us out by preferences; it drags us into emergencies that require that we act, and act altruistically, bravely and with initiative in order to survive or save the neighbors, no matter how we vote or what we do for a living.

Rebecca Solnit, *A Paradise Built in Hell: The Extraordinary Communities that Arise in Disaster*

Barre Up is a Barre City-focused recovery organization that grew out of emergent municipal, grassroots, faith-based and non-profit volunteer coordination efforts in the immediate days after the July flood.

We are a FEMA-compliant Long Term Recovery Group (LTRG) and have applied to become listed with the Vermont state VOAD (Volunteer Organizations Active in Disaster.) VOAD's and LTRG's act as the volunteer-facing component of natural disaster recovery. Local LTRG's provide a way for philanthropy, volunteerism, rebuild labor/training and monetary/material donations to plug directly in to local needs. They are structured so that they exist throughout "blue skies" and can be ramped up in disasters to offer connective tissue, administrative frameworks and "second responder" pre/post emergency management support to their target community.



The complexity of the flooding patterns and damage to roadways left many places cut off from regular services and resulted in some neighborhoods only being accessible by foot or bike.

Barre Up began as an effort to rebuild our community's connective tissue.

In order to help effectively, local and out-of-town volunteers were greeted by teams of local volunteers to provide local navigation services, describe task options, get tools and safety supplies and ensure that helping efforts were carried out safely and effectively for residents and helpers alike. We developed an intake/dispatch system that utilized social media, the city website and walk-up locations to greet helpers as they arrived.

# What did we accomplish...

By integrating the local knowledge of our volunteer organizations with mutual aid reports, 211 data and needs assessments generated by UVM's disaster response team, this working group was able to welcome volunteers to multiple intake sites and mobilize them around the city.

A small pool of volunteer data-crunchers merged Barre City-identified needs from the state originating from 211 with helping requests that came directly to the city, local stakeholders and through the community grapevine.

Leads from each large-scale helping network were invited daily and then Local welcome/dispatch sites were available throughout the city through multiple

Volunteers represented a nation-wide pool of helpers from faith communities, grassroots helping volunteer organizations, corporate/business groups, universities, schools, sports teams, civic groups. Our back-of-the-envelope calculation is that between the Aldrich tents, RBCC and our faith-based communities, we mobilized about 1500-2000 discrete volunteering events.

We are extraordinarily grateful for the mobilizations of non-local groups and faith organizations, who brought their skills, training and technical assistance to the table.

We also knew from Day 1 that no single out-of-town group would be enough or would be able to stay long term.

What we needed to build was a community-centered long term recovery plan that took into consideration the diversity, complexity and pre-existing assets within Barre City.

## After the clean-up...

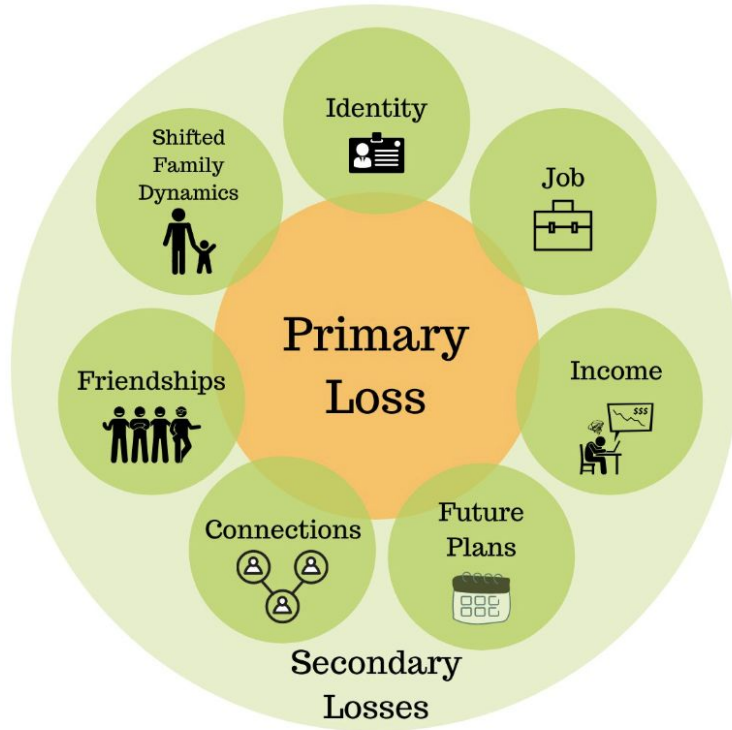
We are just starting to piece together everything that has happened to us since the July Floods:

- Inventorying and assessing the extent of property damage
- Understanding who was doing what when
- Wrapping our heads around everyday stories of heroism
- Reorienting to a changed built environment
- Missing our neighbors who can't return home
- Beginning to understand the lingo of rebuilding
- Preparing for a new normal

**“Disaster recovery is the process of improving individual, family and community resiliency after a disaster. Recovery is not only about the restoration of structures, systems and services – although they are critical.**

**A successful recovery is also about addressing sources of inequitable and unjust outcomes, and individuals and families being able to rebound from their losses and sustain their physical, social, economic, mental, emotional and spiritual well-being.”**

**-Center for Disaster Recovery Philanthropy**



The full impact of a natural disaster or trauma is not always immediately evident in the aftermath.

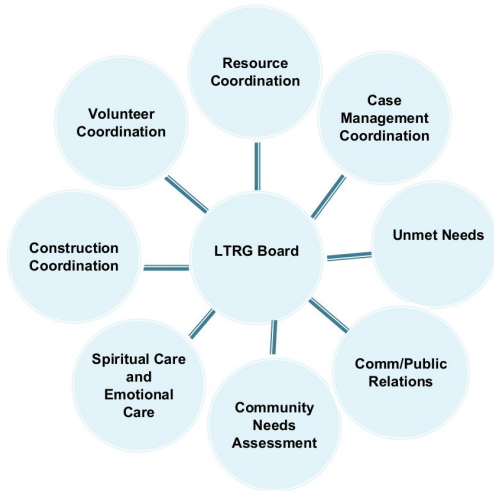
Long-term recovery aims to address the multiple losses following a disaster, not just the immediate clean-up needs. Some things will be forever changed, unrecognizable or will not be rebuilt.

Many of us are just beginning to map out our discrete losses, appropriately grieve and imagine next steps forward towards a new normal.



# FEMA's Long Term Recovery Group Model

## Long-Term Recovery Group Committees



A centralized steering committee provides case management to impacted individuals, connecting them with resources to fill the gaps not already covered by insurance coverage, federal, state and local non-profit aid. An LTRG seeks to backfill the remaining unmet need.

Floods—by their nature—displace residents and businesses. Barre Up has defined our service area as a “Barre City Diaspora-based model” and we will provide confidential case management and resource navigation services to residents and business owners. We will support each “recovery unit” to define a recovery path that makes sense for their unique circumstances.

# Next Steps:

- Community Input Forum on 9/13 at the Opera House, moderated by the VT Council on Rural Development
- Collating data re: tasks done, unmet needs, advocate to state and federal gov't with discrete numbers
- Canvassing for addition unmet needs
- Website, social media ramp-up
- Resource Navigation training for community stakeholders
- Waiting to hear about hiring/arrival of dedicated FEMA case managers
- Identify gaps left by withdrawal of FEMA individual aid workers at AUD on 10/11, see what needs we can backfill following that closure

# Where we currently stand:

- Formed an independent nonprofit to receive donations and volunteers
- Developed an organizational model that plans for long terms recovery
- Registered with FEMA and the state of vermont
- Convened partner meetings to understand discrete services each are able to provide or plan to expand to
- Coordinated with other existing, active or newly developed LTRG's operating in Waterbury, Woodstock, Montpelier and Central Vermont broadly to share insights and best practices.
- Defined scope of services to decrease duplication of efforts across currently active LTRG
- *In Process (1-2 week timeline:)* Fiscal sponsorship, Funding model, Physical space

Specific city council ask:

-Municipal Representation in Steering Committee

Questions?